

ENDOWMENT GRANT GUIDELINES

The Benevolent Foundation of St. John's Lutheran Church
200 West Innes Street
Salisbury, North Carolina

I. Successful grant applications respond to ministry-related needs in Salisbury and Rowan County, the North Carolina Synod ELCA, and the Evangelical Lutheran Church in America, including its global ministry affiliates. Typical Project areas include:

- Ministry supported by institutions and agencies to which this congregation relates
- Support to new congregations
- Leadership development
- Global Missions
- Education
- Ministry in the realm of mercy and justice, including poverty, racial justice, and homelessness
- Global missions

II. Grant applications are considered twice annually under the following schedule:

	<u>MARCH CYCLE</u>	<u>SEPTEMBER CYCLE</u>
Applications due by	March 1	September 1
Applications reviewed by	March 21	September 21
Funding available by	April 1	October 1
End-of-Year report due:	January 1 of the following year	July 1 of the following year

III. No proceeds shall be expended beyond a period of one year. Any request for programs or projects that would extend beyond one year must be resubmitted for further consideration.

IV. Organizations will be eligible for a Grant once per calendar year.

V. Reporting. Successful applicants will provide a project report by the date indicated in the Grant schedule (above). In addition to a final expense summary, the report should include a project summary and digital picture, both of which will be included in the Foundation's annual report. Of note:

1. A project report is required before further Endowment Grants will be considered from the sponsoring organization/agency.
2. Any unused funds should be returned to St. John's Lutheran Church. Unused funds will be made available for future projects.
3. A request for changes to the project should be reported by email to the St. John's Church Administrator, Deborah Cross at deborah@stjohns-salisbury.org.